



## FEBRUARY 16, 2021 BOARD MEETING

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### 1. Opening Meeting and Guidelines for the February 16, 2021 Virtual Board Meeting

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the February 16, 2021 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion Will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the February 16, 2021 Board Agenda.

#### a. Call to Order (President Swanson)

#### b. Pledge to the Flag

### 2. Approval of Minutes

Approval of the February 2, 2021 Regular Board Meeting Minutes and the February 2, 2021 Committee of the Whole Meeting Minutes.

### 3. Student/Staff Recognition and Board Reports - No Student Report

### 4. Financial Reports

#### a. Payment of Bills

General Fund	\$ 964,659.51
Capital Project Reserve Fund	\$ -
Cafeteria Fund	\$ 47.00
Student Activities	\$ <u>11,263.63</u>
<b>Total</b>	<b>\$ 975,970.14</b>

Motion to approve the payment of bills as presented.

#### b. Treasurer's Fund Report

General Fund	\$ 28,366,221.64
Capital Project Reserve Fund	\$ 5,710,773.11
Cafeteria Fund	\$ 342,540.30
Student Activities	\$ <u>241,651.33</u>
<b>Total</b>	<b>\$ 34,661,186.38</b>

Motion to approve the payment of bills as presented.

**c. YTD General Fund Report and YTD Taxes**

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The [YTD Tax Summary](#) shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

**5. Reading of Correspondence**

**6. Recognition of Visitors**

**7. Public Comment Period**

**8. Structured Public Comment Period**

**9. Old Business**

**10. New Business**

**11. Personnel Items - Action Items**

**a. Recommended Approval for ESS Aide**

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend the individual listed as an aide for the position listed.

**Kaden Cornman** - Full-time Care Professional Aide, to replace Trevor Perry who will transition to a Specialist Paraprofessional. Kaden will begin in this assignment, pending all required paperwork

The administration recommends the Board of School Directors approve the ESS aide listed for the position noted.

**b. Recommended Approval for Coaching Positions**

Mr. Joseph Sinkovich, Athletic Director/High School Assistant Principal, would like to recommend the individuals listed for the coaching position's as noted.

**Jason White** - High School Assistant Softball Coach

**Greg Warner** - High School Assistant Wrestling Coach

The administration recommends the Board of School Directors approve the individuals listed for the coaching position's, as presented.

**c. Recommended Approval for Mr. Michael J. Statler as Business Manager**

The Board of School Directors will vote to appoint Mr. Michael J. Statler as Business Manager. The employment contract commences July 1, 2021 and concludes on June 30, 2026.

Motion to approve an employment contract for Mr. Michael J. Statler to serve as Business Manager from July 1, 2021 through June 30, 2026.

## Personnel Items - Action Items

### d. Recommended Approval for Professional Staff Resignations

Dr. Richard W. Fry, Superintendent of Schools, would like to submit a list of Professional Staff who will be resigning from their positions as noted at the end of the 2020-2021 school year, contingent on board approval of the proposed voluntary separation incentive.

<b>Kelly Bales</b>	<b>Reading Teacher at Oak Flat Ele.</b>
<b>Susan Blasco</b>	<b>Elementary Phys. Ed. Teacher</b>
<b>Judy Breneman</b>	<b>Elementary Nurse</b>
<b>Sallie Kemp</b>	<b>Reading Teacher at Oak Flat Ele.</b>
<b>Jennifer Kump</b>	<b>Middle School Learning Support Teacher</b>
<b>Judith Kuntz-Mislitski</b>	<b>High School Art Teacher</b>
<b>Sherry Mains</b>	<b>High School Guidance Counselor</b>
<b>Judy Metcalf</b>	<b>High School Nurse</b>
<b>Annette Nygaard</b>	<b>Kindergarten Teacher at Oak Flat Ele.</b>
<b>Andrew Pettit</b>	<b>First Grade Teacher at Mt. Rock Ele.</b>
<b>John Putt</b>	<b>8th Grade Social Studies Teacher</b>
<b>Denise Sandell</b>	<b>Middle School Librarian</b>
<b>Kathleen Schumacher</b>	<b>Reading Teacher at Mt. Rock Ele.</b>
<b>Kimberly Shinham</b>	<b>Kindergarten Teacher at Newville Ele.</b>
<b>Susan Traylor</b>	<b>High School Learning Support Teacher</b>
<b>Theresa Yilek</b>	<b>Kindergarten Teacher at Mt. Rock Ele.</b>

The administration recommends the Board of School Directors approve the resignations for the staff listed, as part of the proposed action taken on the voluntary separation incentive contained in this agenda.

## XII. New Business - Action Items

### a. Recommended Approval of Voluntary Separation Incentive

On November 16, 2020, the Board of School Directors passed a resolution that made available a voluntary separation incentive for professional staff in the district that qualified within a specific criteria. The district opened an enrollment window for forty-nine (49) eligible professional employees. The window closed on January 29, 2021 and sixteen (16) eligible employees submitted their resignation thus qualifying them for the incentive.

The administration recommends that the Board of School Directors formally adopt the voluntary separation incentive plan as designed and supported by the Public Agency Retirement Services (PARS). Mr. Richard Kerr and his successor within their role as the District's PARS Plan Administrator are hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to the plan on behalf of the District and to ensure any additional actions necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued. Said action also signifies the approval of resignations for the sixteen (16) professional employees under personnel item "d".

**New Business - Action Items**

**b. Recommended Approval for Big Spring Band Boosters Fundraiser**

The Big Spring Band Boosters Committee is requesting permission to conduct the fundraisers listed for the 2020-2021 school year.

- **Rickabaugh Candle Company**
- **Marianna's Pizza and Subs**
- **Small Games of Chance Raffles**
- **Scrip Gift Cards**
- **Virtual 5K Race**

The administration recommends the Board of School Directors approve the Big Spring Band Boosters request to conduct the fundraisers listed during the 2020-2021 school year, as presented.

**c. Recommended Approval to Dispose of Reading Materials**

Dr. Robyn Euker, Director of Curriculum and Instruction, is requesting permission to dispose of outdated 2000-2001 SRA reading materials. The SRA reading materials have been replaced with Read 180 and Ready Mastery Series.

The administration recommends the Board of School Directors approve Dr. Euker's request to dispose of the 2000-2001 SRA reading materials, per Board Policy 706.1

**d. Recommended Approval for the High School Boiler Replacement**

The High School boilers are reaching end of life. Despite a retube in 2015 and rerolling of the tube ends over the past couple years, the Newville water has won and we need to begin replacement with the worst one this summer. We had Barton survey the situation and present some options ([link to MFR](#)). With no advantage to looking at the propane alternative, a direct replacement is the best option. We followed up with Barton to get a design and project management estimate ([linked here](#)).

<u>From</u>	<u>Description</u>	<u>Amount</u>
Barton	Project Bid/Management Proposal	10,250.00
TBD	Boiler Replacement Estimate	<u>325,000.00</u>
	Total	\$335,250.00

The administration recommends the Board of School Directors approve the High School Boiler Replacement to be funded from the Capital Reserve Fund and to accept the proposal from Barton Associates to design, bid and manage the project.

**13. New Business - Information Item**

**a. Closeout of Real Estate Tax Collection**

Beth Rhoades has closed out the 2020 Real Estate Taxes and a summary of the collections is attached. The collection rate of 96.3% is higher than the average of 94%.

<b>Totals</b>	<b>\$26,432,068.66</b>
<b>Tax Levy</b>	<b>\$27,460,537.67</b>
<b>Collection%</b>	<b>96.3%</b>
<b>Avg Amt / Bill</b>	<b>\$2,676.94</b>
<b>total # of bills in twp</b>	<b>9874</b>

**14. Discussion Item**

**15. Future Board Agenda Items**

**16. Board Reports**

- a. District Improvement Committee - Mr. Over, Mr. Myers
- b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers
- c. Vocational-Technical School - Mr. Piper, Mr. Wardle
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over  
Link to [Presentation](#)
- e. Finance Committee - Mr. Deihl, Mr. Piper, Ms. Hurley, Mr. Gutshall  
[Property Tax Report](#) from Independent Fiscal Office
- f. South Central Trust - Mr. Deihl
- g. Capital Area Intermediate Unit - Mr. Swanson
- h. Tax Collection Committee - Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report

**17. Meeting Closing**

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at \_\_\_\_\_ PM, **February 16, 2021**  
Next scheduled meeting is: **March 1, 2021**